

## **NORTHEAST VALLEY COALITION AGAINST METHAMPHETAMINE Steering Committee Meeting Summary November 16, 2006**

In attendance: Diane McMillan, Donald Santeo, Gina Durbin, Leslie Reeves, Stephanie Kreiling, Tom Ellis, Jarvis Qumyintewa. Facilitators: Brent Stockwell, Karen Kurtz.

Absent: MaryEllen Tinsley, Phil Riccio, Kate Zanon

### **I. Discussion of Steering Committee Expectations and Roles**

Brent Stockwell and Karen Kurtz explained that the coalition has been mostly staff led since its beginnings in April. The creation of the Steering Committee marks the beginning of the transition to a community-led coalition. Members agreed that the main function of the Steering Committee is to keep the main coalition focused.

The group discussed the functions currently performed by Brent and identified which can be picked up now by the Steering Committee.

#### Tasks that City of Scottsdale representative will continue as the grant holder:

- Spokesperson for media.
- Liaison between Coalition and Governor's Office.
- Administer grants including financial reporting.
- Coordinate communications for coalition.
- Coordinate with Pima Prevention (Steering Committee members will be involved.)

#### Tasks that the Steering Committee can begin to administer:

- Set agenda for coalition meetings including inviting speakers to the meetings.
- Act as emcee for the coalition meetings.

One of the first priorities is to make the Steering Committee more visible as the leadership of the coalition. A key task that both the steering committee and staff can play is the process of thinking through what needs to happen next. Though it is intangible, it is a key role.

Discussion ensued among committee members of the need to review and discuss the big picture of what the coalition is about. This would help the steering committee become more comfortable taking on a leadership role. The group agreed to discuss at the next meeting.

### **II. Selection of Steering Committee Leadership (Chair, Vice Chair, Recorder)**

This item was postponed to the December 14th meeting.

### **III. Volunteers to attend Pima Partnership Conference Call**

Brent explained that Pima Prevention will be the new technical assistance provider for the coalition. He asked for volunteers to participate in the orientation through a conference call on November 17 at 1 pm. Diane McMillan, Leslie Reeves, and Jarvis Qumyintewa agreed to participate.

### **IV. Volunteers to Attend Strategic Planning Training**

Pima Prevention will hold a strategic planning training on December 4 from 8:30-4:30 pm. Gina Durbin, Diane McMillan, Tom Ellis, Donald Santeo, Brent Stockwell and Jarvis Qumyintewa agreed to participate.

### **V. Volunteers to attend Statewide Methamphetamine Planning Meeting.**

The State will conduct a statewide planning meeting to gather input on creating statewide goals for meth reduction. Stephanie Kreiling and Jarvis Qumyintewa volunteered to attend on behalf of the coalition.

### **VI. Discussion on future Meeting Times, Dates, Topics**

The steering committee must set a meeting time and place for its meetings and for the full coalition meetings as well. These topics were postponed to the December 14 meeting. In addition, the group will discuss the purpose of the coalition and how it came about (the big picture discussion).